

<https://youtu.be/GV3r3vVrJB8>

**Minutes of Governing Board  
Regular Study & Voting Session Meeting**

**Tuesday, June 27, 2023 @ 5:00 pm  
Prescott Unified School District  
Governing Board**

A Regular Study & Voting session meeting of the Governing Board of Prescott Unified School District was held June 27, 2023, beginning at 5:00 pm in the District Office Boardroom

All supporting documents/attachments can be found by visiting our website:

<https://www.prescottschools.com/>

This meeting was live streamed and the video may be viewed by visiting the following link:

<https://youtu.be/GV3r3vVrJB8>

Board Members present:

Governing Board President Andy Fraher (via telephone)  
Kara Woods  
Linda Conn  
Jane Robertson

Others present:

Joe Howard, Superintendent  
Mardi Read, Assistant Superintendent  
Clark Tenney, HR Director/Assistant Superintendent  
Brian Moore, Chief Financial Officer  
Kelsey Secor, Director of Instructional Support  
Sarah Torres, Administrative Assistant to Superintendent and Governing Board

**1. STRATEGIC PLAN COLOR KEY:**

**STUDENT ACHIEVEMENT**

**CULTURE**

**COMMUNITY AND STAKEHOLDER RELATIONSHIPS**

**ENROLLMENT**

**RESOURCE ACCOUNTABILITY**

<https://youtu.be/GV3r3vVrJB8>

2. **CALL TO ORDER** - Kara Woods, Governing Board Member called this meeting to order at 5:00 pm.

2.A. Consider approving Kara Woods, PUSD Governing Board Member to preside over this June 27, 2023, Governing Board Meeting as Chairperson Pro Tem.

**Andy Fraher moved that the Governing Board approve Kara Woods, PUSD Governing Board Member to preside over this June 27, 2023, Governing Board Meeting as Chairperson Pro Tem. Linda Conn seconded the motion.**

**Kara Woods voted Aye, Linda Conn voted Aye, Jane Robertson voted Aye and Andy Fraher voted Aye. The motion passed 4-0.**

3. **OPENING CEREMONY**

3.A. Welcome - Chairperson Pro Tem, Kara Woods, welcomed everyone in attendance.

3.B. Pledge of Allegiance - Chairperson Pro Tem, Kara Woods, led the audience in the Pledge of Allegiance.

4. **APPROVAL OF AGENDA** - Chairperson Pro Tem

4.A. Consider approving the agenda, as presented.

RELEVANT INFORMATION: Board Policy requires the approval of the agenda.

**Jane Robertson moved that the Governing Board approve the agenda, as presented. Linda Conn seconded the motion.**

**Kara Woods voted Aye, Linda Conn voted Aye, Jane Robertson voted Aye and Andy Fraher voted Aye. The motion passed 4-0.**

5. **APPROVAL OF MINUTES** - Chairperson Pro Tem

5.A. Consider approving the minutes from the Regular Study and Voting Session meeting of May 2, 2023, as presented.

RELEVANT INFORMATION: Board policy requires the approval of minutes.

**Linda Conn moved that the Governing Board approve the minutes from the Regular Study and Voting Session meeting of May 2, 2023, as presented. Andy Fraher seconded the motion.**

<https://youtu.be/GV3r3vVrJB8>

**Kara Woods voted Aye, Linda Conn voted Aye, Jane Robertson voted Aye and Andy Fraher voted Aye. The motion passed 4-0.**

## 6. INFORMATION ONLY ITEMS

### 6.A. Summary of Current Events

6.A.1. Superintendent Joe Howard had nothing to report.

[www.prescottschools.com/calendars](http://www.prescottschools.com/calendars)

6.A.2. Governing Board Members shared what they have been doing since the last meeting. This can be found at 00:02:50 of the live stream link.

## 7. ACTION ITEMS

**7.A. CONSENT AGENDA** - *All those items listed below may be enacted by one motion and approved as Consent Agenda items with or without discussion. However, any item may be removed from the Consent Agenda and considered separately if a Governing Board member so requests.*

*The resolutions included in the Consent Agenda have been posted in order to waive the reading of the body of the resolutions.*

Consider approving the Consent Agenda as presented.

Linda Conn asked to pull items 7.A.5, 1.A.6, and 7.A.8. for discussion.

Mr. Moore explained these items to Ms. Conn and the Board. This discussion can be found at 00:08:05 of the live stream link.

It was determined that these items would not be pulled for separate votes and would remain on the Consent Agenda.

**Linda Conn moved that the Governing Board approve the Consent Agenda, as presented. Jane Robertson seconded the motion.**

**Kara Woods voted Aye, Linda Conn voted Aye, Jane Robertson voted Aye and Andy Fraher voted Aye. The motion passed 4-0.**

7.A.1. Consider approving the certified and classified personnel actions as presented.

### RELEVANT INFORMATION:

A copy of the personnel report is attached for review.

<https://youtu.be/GV3r3vVrJB8>

Presenter: Clark Tenney, Assistant Superintendent/HR Director

<b>PERSONNEL CONSENT AGENDA ITEMS</b>			
<b>June 2023</b>			
<b>PRESCOTT UNIFIED SCHOOL DISTRICT</b>			
<b><u>CERTIFIED STAFF</u></b>			
<b>PERSONNEL REPORT</b>			
<b><u>CERTIFIED EMPLOYMENT</u></b>			
<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Status</b>
Valdez, Charlotte	Teacher	Taylor Hicks	Replacement
Halama, Hollie	Teacher	Abia Judd	replacement
Zak, Tracy	Teacher	Abia Judd	replacement
Wouters, Nicole	Teacher	Abia Judd	replacement
Sorokach, Catherine	Teacher	PMH	replacement
Winter, Katie	Teacher	PMH	replacement
Sandeford, Maria "Bonnie"	Teacher	DG	replacement
McShane, Mary Clare	Teacher	PHS	replacement/rehire
Rangel, Kayla	Instructional Coach	LN	replacement
Pugliese, Jacalyn	Teacher	GMS	replacement
Dysick, Corey	Teacher	PMH	replacement
Oufnac, Christopher	Teacher	GMS	replacement
Mullen, Allison	Teacher	PMH	replacement
Holverson, Grace	Teacher	LN	replacement
Seder, Heather	O.T.	ESS	replacement (outside contract in 22/23)
Vinson, Clairissa	Teacher	LN	replacement
Lobosco, Jaclyn	Teacher	LN	One Year Only
Steward, John	Counselor	PMH	One Year Only
Marchisotto, Kimberley	Assistant Principal	GMS	End of year only
Wood, Brenton	Teacher	PMH	One Year Only
<b><u>CERTIFIED RESIGNATIONS</u></b>			
	<b>Position</b>	<b>Location</b>	<b>Status</b>
Becher, Jeff	Teacher	Abia Judd	EOY Resignation
Benyk, Georgia	Psychologist	ESS	EOY Retire
Boen, Jordan	Teacher	LN	EOY Resignation
Borha, Shelane	Teacher	GMS	ONE YEAR ONLY CONTRACT
Bunnell, Paul	Teacher	PMHMS	EOY Resignation
Cassady, Naressa	Teacher	Abia Judd	EOY Resignation
Gray, Gary	Teacher	PHS	EOY Resignation
Green, Alvina	Teacher	PHS	EOY Retire
Habeck, Cassandra	Teacher	GMS	EOY Resignation
Habeck, Harvey	Teacher	PUSD Everywhere	EOY Resignation
Holdsworth, Ashley	Teacher	PMHMS	EOY Resignation
Hosking, Lisa	Instructional Coach	Curriculum	EOY Retire
Howard, Jenna	Teacher	DG	EOY Retire
Hummel, Patricia	Teacher	GMS	EOY Resignation
Hyland, Deborah	Teacher	DG	EOY Resignation
Karlin, Zachary	Teacher	PMHMS	EOY Resignation
Kelly, Margaret	Teacher	PHS	EOY Resignation
Klopstein, Derek	Teacher	GMS	EOY Resignation
Lisa Petrauschke, Sarah	Teacher	GMS	EOY Resignation
Luna, Gil	Teacher	PHS	EOY Resignation
Maciekowich, Karen	Teacher	PHS	EOY Resignation
Marasciallo, Sarah	Teacher	Abia Judd	EOY Resignation
Merkel, Jason	Teacher	PMHMS	EOY Resignation
Murphy, Tammy Elaine	Teacher	Taylor Hicks	EOY Resignation
Smith, Sarah	Teacher	GMS	EOY Resignation
Taurins, Jason	Teacher	PHS	EOY Resignation
Tollefsen, Wendy	Teacher	PMHMS	EOY Retire

Winkels, Kelly	Teacher	PMHMS	EOY Resignation
Caldwell, Maya	Fed Programs/Grants Director	Grants	Resign (position only)
Szilagyi, Karl	Designated Site Sub	PHS	ONE YEAR ONLY CONTRACT
Reece, Kelcie	Academic Advisor	PHS	Resign
Lobosco, Jaclyn	Teacher	LN	One Year Only
Steward, John	Counselor	PMH	One Year Only
Marchisotto, Kimberley	Assistant Principal	GMS	End of year only
Wood, Brenton	Teacher	PMH	One Year Only

**CLASSIFIED STAFF**

**PERSONNEL REPORT**

**CLASSIFIED EMPLOYMENT**

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Status</b>
Whiteley, Emily	ParaPro	Taylor Hicks	Replacement
Haynes, Amber	ParaPro	PHS	Replacement
Tapia, Warren	Librarian Specialist	Taylor Hicks	Replacement
Yaranon, Janet	ParaPro	GMS	Replacement
Swift, Erin	ParaPro	DG	Replacement
Allison, Sharon	Bus Aide	Transportation	Replacement

**CLASSIFIED SEPARATIONS**

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Status</b>
Gallay, Sarah	ParaPro	DG	EOY Resignation
Ganska, Lilli	ParaPro	DG	EOY Resignation
Goodman, Jacob	ParaPro	GMS	EOY Resignation
Gorman, David	Bus Driver	Trans	EOY Resignation
Jolly, Edlina	ParaPro	Lincoln	Resign
Nicastro, Rebecca	ParaPro	DG	EOY Resignation
Martinez, Dawn	ParaPro	Taylor Hicks	EOY Resignation
McCarty, Melinda	ParaPro	DG	EOY Resignation
Pierce, Audray	ParaPro	GMS	EOY Resignation
Stubbings, Daryl	ParaPro	GMS	EOY Resignation
Warhurst, Tanner	Bus Mechanic	Transportation	Resign (position only)
Wallner, Todd	Lead Bus Mechanic	Transportation	Resign (position only)
Ybarra, Donna	Library Specialist	Taylor Hicks	Resign
Hennessey, Jack	Tutor; ESSR Funded	Grants	Resign
Jennings, Marianne	Tutor; ESSR Funded	Grants	Resign
Mahoney, Michael	Tutor; ESSR Funded	Grants	Resign
McDonlugh, Ashley	Tutor; ESSR Funded	Grants	Resign
Newburg, Peter	Tutor; ESSR Funded	Grants	Resign
Stiles, Roy	Tutor; ESSR Funded	Grants	Resign
Yabut, Aida	Tutor; ESSR Funded	Grants	Resign

**COACHING STAFF**

**PERSONNEL REPORT**

**COACH EMPLOYMENT**

Davis, Rick	Assistant Baseball Summer Coach	PHS	

<b><u>COACH SEPARATIONS</u></b>			
Whitwell, Elizabeth	Volleyball	PHS	seasonal; non return
Croy, Wendell	Mountain Biking	PHS	seasonal; non return
Williams, Brenda	Track and Cross country	PHS	seasonal; non return
<b><u>STUDENT WORKERS</u></b>			
Townsend, William	Student Worker	Facilities	
Helton, David	Student Worker	Facilities	
<b><u>Request for One Year Leave of Absence</u></b>			
<b>Name</b>	<b>Position</b>	<b>Location</b>	
<b><u>CHANGE IN POSITION</u></b>			
<b>Name</b>	<b>Change</b>	<b>Location</b>	
Stephens, Donnie	From: Driver in training	Transportation	
	To: Driver	Transportation	
Bjune, Jamie	From: Teacher	LN	
	To: Director of Grants/Federal Programs	District Office	
Tenney, Clark	From: Assistant Superintendent/H.R. Dir	District Office	
	To: Superintendent	District Office	
Binder, Andy	From: Principal	PMH	
	To: Assistant Superintendent/H.R. Dir	District Office	
Hilton, Kevin	From: Assistant Principal	GMS	
	To: Principal	Taylor Hicks	
Tetrault, Ashley	From: Principal	Taylor Hicks	
	To: Principal	PMH	
Hughes, Karen	From: Principal	LN	
	To: Principal	GMS	
Bray, Jeanette	From: Assistant Principal	PMH	
	To: Assistant Principal	PHS	
Bruso, Teresa	From: Principal	GMS	
	To: Principal	LN	
Allmon, Michelle	From: Assistant Principal	PHS	
	To: Assistant Principal	GMS	
Brush, Dondra	From: ParaPro 22/23	LN	
	To: Character Coach 23/24	LN	
Allen, Amber	From: Character Coach	Taylor Hicks	
	To: Admin Assistant	PMHMS	
Goldsmith, Dennis	From: Gifted Coordinator	Taylor Hicks	
	To: Assistant Principal	PMHMS	
Brittain, Teresa	From: Teacher	PHS	
	To: Gifted Coordinator	Taylor Hicks	
Wanamaker, Helen	From: Teacher	PHS	
	To: Academic Advisor	PHS	
Read, Franki	From: Bus Driver	Transportation	
	to: Bus Aide	Transportation	
Boehle, Tiffany	From: Teacher	PHS	
	To: Director of CTE	PHS	
<b><u>EXTRA DUTY STIPENDS</u></b>			
<b>Name</b>	<b>Description</b>	<b>Location</b>	
Cherry, Cathleen C	AP Money	Prescott High School	
Chislock, Harrison James	AP Money	Prescott High School	

Gray, Gary	AP Money	Prescott High School	
Green, Alvina A	AP Money	Prescott High School	
Hawley, Jennifer Michelle	AP Money	Prescott High School	
Jaggars, Suzette L	AP Money	Prescott High School	
Stengel, David Michael	AP Money	Prescott High School	
Tyler, Daniel Leslie	AP Money	Prescott High School	
Stephens, Donnie	Hours Over Agreement	Transportation	
Kasney, Sierra	Additional day/early childhood training	Discovery Gardens	
Ganska, Lilli	Additional day/early childhood training	Discovery Gardens	
Sedan, Amelia	Additional day/early childhood training	Discovery Gardens	
Slavens, Brooke	Additional day/early childhood training	Discovery Gardens	
Garcia, KariAnn	Additional day/early childhood training	Discovery Gardens	
Dkimeck, Nicole	Additional day/early childhood training	Discovery Gardens	
McShane, Lauren	Additional day/early childhood training	Discovery Gardens	
Sellers, Amanda	Additional day/early childhood training	Discovery Gardens	
McCarty, Melinda	Additional day/early childhood training	Discovery Gardens	
Mahlstedt, Molly	Additional day/early childhood training	Discovery Gardens	
Luckenbill, Molly	Additional day/early childhood training	Discovery Gardens	
Moody, Jon	Additional day/early childhood training	Discovery Gardens	
Perkins, Alan	Summer Band Camp	PHS	
Perkins, Alan	Band/Orchestra programs	PHS	
Buller, Rhette	Interim Director Grants/Federal Programs	Grants/D.O.	
Caldwell, Maya	Transition Position/ Director Grants/Federa	Grants/D.O.	
Boehle, Tiffany	ESSR Summer School Coor	PHS	
Felton, Christine	Additional hours; Assistant ESS Dir	ESS	
Appeldoorn, Erik	CTSO Sponsor	PHS	
De Kemper, William George	CTSO Sponsor	PHS	
Green, Alvina A	CTSO Sponsor	PHS	
Halford, Loreta Jane	CTSO Sponsor	PHS	
James, Trenton	CTSO Sponsor	PHS	
Luna, Gilberto Ruben	CTSO Sponsor	PHS	
Matiacio, Leslie	CTSO Sponsor	PHS	
Predmore, Christopher Ryan	CTSO Sponsor	PHS	
Tolli, Barry	CTSO Sponsor	PHS	
Willard, Pamela L	CTSO Sponsor	PHS	
McVickers, Amy	Stipend (attend outdoor program with stud	GMS/ESS	
Moody, Cathy	Project Manager; Teacherage	D.O.	
Ouderkirk, Barb	Additional hours; scheduling	GMS	
Al-Rijab, Haitham Jasim	ESSR - Summer Certified	Granite Mtn Middle School	
Lisa Petruschke, Sarah Anne	ESSR - Summer Certified	Granite Mtn Middle School	
Puls, Sebastian T	ESSR - Summer Certified	Granite Mtn Middle School	
Suggs, Kelli B	ESSR - Summer Certified	Granite Mtn Middle School	
Thomas, Roberta C	ESSR - Summer Certified	Granite Mtn Middle School	
Wellman, Kaylee	ESSR - Summer Certified	Granite Mtn Middle School	
Collett, Krista L	ESSR - Summer Certified	Lincoln	
Dillon, Kimberly E	ESSR - Summer Certified	Lincoln	
Eastman, Sarah E	ESSR - Summer Certified	Lincoln	
Hammerstad, Samantha A	ESSR - Summer Certified	Lincoln	
Hawkins, Jocelyn Diana	ESSR - Summer Certified	Lincoln	
Perea, Margaret A	ESSR - Summer Certified	Lincoln	
Sawyer, Larnell Evonne	ESSR - Summer Certified	Lincoln	
Soifer, Shelley Lynn	ESSR - Summer Certified	Lincoln	
Spengler, Kristi Lorrell	ESSR - Summer Certified	Lincoln	
Thomas, Emily Renee	ESSR - Summer Certified	Lincoln	
Williams, Whitney	ESSR - Summer Certified	Lincoln	
Brubaker, Laura M	ESSR - Summer Certified	Prescott High School	
Cherry, Cathleen C	ESSR - Summer Certified	Prescott High School	
Jaggars, Suzette L	ESSR - Summer Certified	Prescott High School	



Martin, Vanessa A	ESSR - Summer Certified	Prescott High School	
Miller, Scott D	ESSR - Summer Certified	Prescott High School	
Wood, Rebecca	ESSR - Summer Certified	Prescott High School	
Atkins, Sara	ESSR - Summer Certified	Prescott Mile High	
Lisbona, Francisco	ESSR - Summer Certified	Prescott Mile High	
Hall, Rebecca L	ESSR - Summer Classified	Granite Mtn Middle School	
Lucas, Zachary G	ESSR - Summer Classified	Granite Mtn Middle School	
McNabb, Elizabeth A	ESSR - Summer Classified	Granite Mtn Middle School	
Pierce, Audrey A	ESSR - Summer Classified	Granite Mtn Middle School	
Russell, Lesley Ann	ESSR - Summer Classified	Granite Mtn Middle School	
Van Arsdale, Mikel	ESSR - Summer Classified	Granite Mtn Middle School	
Brush, Dondra A	ESSR - Summer Classified	Lincoln	
Daniels, Serena	ESSR - Summer Classified	Granite Mtn Middle School	
Gonzalez, Audrey	ESSR - Summer Classified	Lincoln	
Gonzalez, Sierra N	ESSR - Summer Classified	Lincoln	
Knerr-Erickson, Dana Sterling	ESSR - Summer Classified	Lincoln	
Medley-Penrod, Sandra M	ESSR - Summer Classified	Lincoln	
Shipowick, Tara L	ESSR - Summer Classified	Lincoln	
Stumpf, Melissa M	ESSR - Summer Classified	Lincoln	
Teuscher, Lisa M	ESSR - Summer Classified	Lincoln	
Wright, Kerrie	ESSR - Summer Classified	Lincoln	
Havey, Greta	ESSR - Summer Classified	Prescott High School	
Jeffries, Valerye R	ESSR - Summer Classified	Prescott High School	
Peuse, Delwyn K	ESSR - Summer Classified	Prescott High School	
Eppele, Rhonda	ESSR - Summer Classified	Prescott Mile High	
Bustamante, Vandy	ESY - Classified	Exceptional Student Services	
Roehrman-Flores, Janet E	ESY - Classified	Exceptional Student Services	
Simpson, Cheryl Jean	ESY - Classified	Exceptional Student Services	
Nugent, Shannon L	ESY - Classified	Exceptional Student Services	
Vallaire, William	ESY - Classified	Exceptional Student Services	
Scott, Marc Elliot	ESY - Classified	Exceptional Student Services	
Tanoai, Reed L	ESY - Classified	Exceptional Student Services	
Gorman, David E	ESY - Classified	Exceptional Student Services	
Corrales, Sonya Eliza	ESY - Certified	Exceptional Student Services	
Gates, Catherine R	ESY - Certified	Exceptional Student Services	
Saxton, Clint	ESY - Certified	Exceptional Student Services	
Juarez-Tweten, Jeanette	Bus Driver - Rental	Transportation	
Moore, Brian	CFO consulting	Business Office	
Munigle, Sarah	Clinical Supervisor stipend	Prescott High School	
Barreras, Haylee Christine	Title II PD - Full Day	Abia Judd	
Bjune, Jamie	Title II PD - Full Day	Lincoln	
Bullard, Sonja	Title II PD - Full Day	Abia Judd	
Carr, Anna Marie	Title II PD - Full Day	Abia Judd	
Cipriano, Gregory Walter	Title II PD - Full Day	Prescott Mile High Middle School	
Derion, Lisa	Title II PD - Full Day	Prescott Mile High Middle School	
DeZube, Audra C	Title II PD - Full Day	Discovery Gardens @ WA	
Forbes, Kristin	Title II PD - Full Day	Discovery Gardens @ WA	
Funk, Kristin M	Title II PD - Full Day	Granite Mtn Middle School	
Ganska, Lilli	Title II PD - Full Day	Discovery Gardens @ WA	
Goldsmith, Dennis Paul	Title II PD - Full Day	Taylor Hicks	
Grotbeck, Stephanie Frances	Title II PD - Full Day	Prescott Mile High Middle School	
Habeck, Harvey T	Title II PD - Full Day	PUSD Everywhere	
Hammer, Katherine	Title II PD - Full Day	Prescott High School	
Hawkins, Jocelyn Diana	Title II PD - Full Day	Taylor Hicks	
Hawley, Jennifer Michelle	Title II PD - Full Day	Prescott High School	
Hodovance, Shawna M	Title II PD - Full Day	Taylor Hicks	
Holly, Rachael F	Title II PD - Full Day	Prescott High School	
Kiehl-Phillips, Jessica D	Title II PD - Full Day	Prescott Mile High Middle School	

Kissinger, Jessica Lynn	Title II PD - Full Day	Granite Mtn Middle School	
Kloos, Kimberly K	Title II PD - Full Day	Granite Mtn Middle School	
Krismer, Courtney N	Title II PD - Full Day	Lincoln	
Lee, Brenda M	Title II PD - Full Day	Prescott High School	
LisaPetrauschke, Sarah	Title II PD - Full Day	Granite Mtn Middle School	
Matiacio, Leslie	Title II PD - Full Day	Prescott High School	
Nelson, Morgan	Title II PD - Full Day	Abia Judd	
Perillo, Maria Lynn	Title II PD - Full Day	Discovery Gardens @ WA	
Rangel, Kayla	Title II PD - Full Day	LN	
Rhine, James	Title II PD - Full Day	Prescott High School	
Ryan, Diane W	Title II PD - Full Day	Prescott High School	
Sawyer, Larnell Evonne	Title II PD - Full Day	Taylor Hicks	
Schuler, Sarah Elizabeth	Title II PD - Full Day	Taylor Hicks	
Steen, Bethanie L	Title II PD - Full Day	Abia Judd	
Stengel, David Michael	Title II PD - Full Day	Prescott High School	
Stickel, Jessica L	Title II PD - Full Day	Prescott High School	
Swanson, Daniel	Title II PD - Full Day	Prescott High School	
Barreras, Haylee Christine	Title II PD - Full Day	Abia Judd	
Kelly, Margaret	Hours Over Contract	Prescott High School	
Yoder, Roberta	Hours Over Agreement	Prescott High School	
Chaffeur, John W	Bus Driver - Summer	Transportation	
Covey, Katherine M	Bus Driver - Summer	Transportation	
Ferguson, Sandra	Bus Driver - Summer	Transportation	
Gorman, David E	Bus Driver - Summer	Transportation	
Grylls, David A	Bus Driver - Summer	Transportation	
Hicks, Joshua	Bus Driver - Summer	Transportation	
Junker, Sheila B	Bus Driver - Summer	Transportation	
Keys, Robert E	Bus Driver - Summer	Transportation	
Lambert, Robert	Bus Driver - Summer	Transportation	
Montano, Norman	Bus Driver - Summer	Transportation	
O'Neal, Carol	Bus Driver - Summer	Transportation	
Thompson, Aronda C	Bus Driver - Summer	Transportation	
Watson, Trisha A	Bus Driver - Summer	Transportation	
White, Kathleen F	Bus Driver - Summer	Transportation	
Wright, Kenneth J	Bus Driver - Summer	Transportation	
Barrett, Lorraine	ESSR - Summer Classified	District Office	
Covey, Katherine M	ESSR - Summer Classified	Transportation	
Ferguson, Sandra	ESSR - Summer Classified	Transportation	
Gorman, David E	ESSR - Summer Classified	Transportation	
Grylls, David A	ESSR - Summer Classified	Transportation	
Howard, Taylor	ESSR - Summer Classified	Lincoln	
O'Neal, Carol	ESSR - Summer Classified	Transportation	
Thompson, Aronda C	ESSR - Summer Classified	Transportation	
White, Kathleen F	ESSR - Summer Classified	Transportation	
Wright, Kenneth J	ESSR - Summer Classified	Transportation	
White, Kathleen	Summer Work	Transportation	
Simpson, Cheryl Jean	Summer Work	Transportation	
Hoop, Denise Michelle	Additional hours; scheduling	Prescott Mile High	
Appeldoorn, Erik	Title II PD - 1/2 Day or Hourly	Prescott High School	
Atherton, Andrew A	Title II PD - 1/2 Day or Hourly	Prescott High School	
De Kemper, William George	Title II PD - 1/2 Day or Hourly	Prescott High School	
Green, Alvina A	Title II PD - 1/2 Day or Hourly	Prescott High School	
Johnson, Erin M	Title II PD - 1/2 Day or Hourly	Prescott High School	
Stephenson, William Shane	Title II PD - 1/2 Day or Hourly	Prescott High School	
Willard, Pamela L	Title II PD - 1/2 Day or Hourly	Prescott High School	
Binder, Lindsay	Compliance Review Stipend	Exceptional Student Services	
Felton, Christine	Compliance Review Stipend	Exceptional Student Services	
Holverson, Madeline Lue	Compliance Review Stipend	Exceptional Student Services	

Powers, Barbara Jean	Compliance Review Stipend	Exceptional Student Services	
Keynolds, Philip Lawrence	Compliance Review Stipend	Exceptional Student Services	
Spengler, Kristi Lorrell	Compliance Review Stipend	Exceptional Student Services	
White, Melinda Mae	Compliance Review Stipend	Exceptional Student Services	
Boan, Stephanie	Tutor; ESSR Funded	Grants/D.O.	
Wallner, Todd	Interim Bus Mechanic	Transportation	
Warhurst, Tanner	Interim Bus Mechanic	Transportation	
Bassett, John H	Summer Coach PHS Athletics	Prescott High School	
Burks, Mitchell A	Summer Coach PHS Athletics	Prescott High School	
Carman, Andre	Summer Coach PHS Athletics	Prescott High School	
Collett, Cody P	Summer Coach PHS Athletics	Prescott High School	
Colville, Cody Dalton	Summer Coach PHS Athletics	Prescott High School	
Halford, Loreta Jane	Summer Coach PHS Athletics	Prescott High School	
Kalmes, Krystal	Summer Coach PHS Athletics	Prescott High School	
Kronberg, Robert	Summer Coach PHS Athletics	Prescott High School	
Lopez, Mallory Ann	Summer Coach PHS Athletics	Prescott High School	
Stedman, Travis	Summer Coach PHS Athletics	Prescott High School	
Stephenson, William Shane	Summer Coach PHS Athletics	Prescott High School	
Swan, Robert M	Summer Coach PHS Athletics	Prescott High School	
Tenette, Michael	Summer Coach PHS Athletics	Prescott High School	
Tolli, Barry	Summer Coach PHS Athletics	Prescott High School	
Yoder, Roberta	Summer Coach PHS Athletics	Prescott High School	
Ziminsky, Michael	Summer Coach PHS Athletics	Prescott High School	
DeZube, Audra C	Summer work	Discovery Gardens @ WA	
Forbes, Kristin	Summer work	Discovery Gardens @ WA	
Ganska, Lilli	Summer work	Discovery Gardens @ WA	
Kasten, Jamie E	Summer work	Discovery Gardens @ WA	
Perillo, Maria Lynn	Summer work	Discovery Gardens @ WA	
Slavens, Brooke Marie	Summer work	Discovery Gardens @ WA	
Glick, Sheri J	Additional Hrs	Exceptional Student Services	
Saxton, Clint	Additional Hrs	Exceptional Student Services	
Covey, Rachel Kristine	Additional Hrs	Exceptional Student Services	
Burke, Kathleen Elizabeth	Additional Hrs	Exceptional Student Services	
Reynolds, Philip Lawrence	Additional Hrs	Exceptional Student Services	
Roehrman-Flores, Janet E	Additional Hrs	Exceptional Student Services	
Allen, Amber	Additional Hrs	PMHMS	
Goldsmith, Dennis Paul	Additional Hrs	PMHMS	
Howard, Taylor D	Title II PD - Full Day	Abia Judd	
Jauregui, Nancy R	Title II PD - Full Day	PMHMS	
Hammerstad, Samantha A	Title II PD - Full Day	Lincoln	
Reynolds, Megan Sara	Title II PD - Full Day	Abia Judd	
Lutz, Zelfhia Lorainne	Title II PD - Full Day	Lincoln	
Cunningham, Stacy A	Title II PD - Full Day	Abia Judd	
Engisch, Amy Elizabeth	Title II PD - Full Day	Lincoln	
Jolley, Carol Ann	Title II PD - Full Day	Abia Judd	
Brittain, Teresa A	Title II PD - Full Day	Prescott High School	
Thomas, Roberta C	Title II PD - Full Day	Taylor Hicks	
Vickerman, Carrie	Title II PD - Full Day	Abia Judd	
Collett, Krista L	Title II PD - Full Day	Taylor Hicks	
Rangel, Kayla	Title II - Hourly	Lincoln	
Jolley, Carol Ann	Tutor; ESSR Funded	Grants/D.O.	
Lucas, Zachary G	Tutor; ESSR Funded	Grants/D.O.	
Nelson, Morgan	Tutor; ESSR Funded	Grants/D.O.	
Hilton, Kevin	Additional Hours	Taylor Hicks	
Swan, Robert M	Summer work stipends (22/23 & 23/24)	PHS	
Anderson, Meghan	Summer work stipends (22/23)	PHS	
Anderson, Angela	Additional hours	Food Service	
Anderson, Angela	Timeslip/ Benefits specialist	D.O.	

<https://youtu.be/GV3r3vVrJB8>

Hogue, Kelsey	Professional Development day	DG	
White, Melinda Mae	Tutor, ESSR Funded	D.O.	

7.A.2. Consider approving the donations as presented.

**RELEVANT INFORMATION:**

Board policy requires acceptance by the Governing Board of all donations.

Presenter: Brian Moore, Chief Financial Officer

**DONATIONS:**

*5-01-2023 TO 6-30-2023*

A donation from, Zeitz Sister City Club, a check in the amount of \$5,000.00, for Prescott High School's German Club.

A donation from, PUSD Education Foundation, a check in the amount of \$850.00, for Prescott Unified School District's Outdoor Education Program & First Aid Training for Ellen Bashor.

A donation from, Northern Arizona University, a check in the amount of \$1,000.00, for Prescott Mile High Middle School's STEM/STEAM Program.

A donation from, Marianne Erickson, a ¾ size Violin, two Bows, One Case, Extra Strings, Rosin & Sheet Music valued at \$1,200.00, for Prescott Mile High Middle School's Orchestra Class.

A donation from, Prescott Sunrise Lions Foundation, a check in the amount of \$2,600.00, for Prescott Unified School District's School Nurses for Health & Welfare needs of students.

A donation from, Bonnie Devereaux, a check in the amount of \$2,000.00, for Prescott High School's Challenge Club.

A donation from, Prescott Frontier Rotary Club, a check in the amount of \$14,000.00, for the Elementary Summer School Program.

A donation from, Prescott Frontier Rotary Club, a check in the amount of \$5,225.00, for Discovery Gardens Preschool Tuition Scholarships.

A donation from, Signal Hill Petroleum Inc, a check in the amount of \$50.10, for Prescott High School's Gifts & Donations.

A donation from, Ohiopyle Prints, a check in the amount of \$4.20, for Prescott High School's Athletic Program

A donation from, PUSD Education Foundation, a check in the amount of \$25,000.00, for Capturing Kids Hearts Training.

A donation from, John & Lisa Deans, a 2010 Ford Edge, valued at \$1,500.00, for Prescott High School's Auto Shop Program.

A donation from, Box Tops for Education, a check in the amount of \$4.60, for Prescott Mile High Middle School's Gifts & Donations.

A donation from, Arizona Department of Education, on behalf of the Health & Nutrition Services, a check in the amount of \$1,000.00, for Farm to School Education at Prescott Unified School District, for obtaining the Platinum Tier, the highest level, of the Farm Fresh Challenge 2023.

A donation from, Kathy Coleman, a 4/4 full size Violin, one Bow, One Case & two instructional booklets, valued at \$300.00, for Prescott Mile High Middle School's Orchestra Class.

A donation from, PUSD Education Foundation, a check in the amount of \$30,000.00, for Prescott Unified School District's Multi-Sensory Rooms Project.

A donation from, Dr. Joseph Savoini DMD, a check in the amount of \$500.00, for Prescott High School's Drama Department.

A donation from, Fornara Law PLLC, a check in the amount of \$500.00, for Prescott High School's Drama Department.

A donation from, Danell Riggs, a check in the amount of \$500.00, for Prescott High School's Drama Department & Thespian Club.

A donation from, Prescott True Value, a check in the amount of \$200.00, for Prescott High School's Drama Department & Thespian Club.

A donation from, Mangum Dental, a check in the amount of \$500.00, for Prescott High School's Drama Department & Thespian Club.

A donation from, Prescott Sunrise Lions Foundation, a check in the amount of \$2,661.00, for Discovery Gardens Preschool's Preschool Tuition Scholarships.

A donation from, Alexes Niekamp, cash in the amount of \$300.00, for Abia Judd Elementary School's Art Program.

A donation from, Soroptimist International of Prescott, a check in the amount of \$300.00, for Prescott High School's Soroptimist Club.

A donation from, The Albertsons Companies Foundation, a check in the amount of \$2,500.00, for Farm to School Education at Prescott Unified School District.

<https://youtu.be/GV3r3vVrJB8>

7.A.3. Consider ratifying the vouchers as presented.

**RELEVANT INFORMATION:**

Arizona Revised Statutes require approval/ratification of all vouchers.

Presenter: Brian Moore, Chief Financial Officer

<b>Voucher:</b>				
<b>Date</b>		<b>Voucher #</b>		<b>Amount</b>
	<b>AP:</b>			
5/3/2023		2359		\$200.00
5/4/2023		2358		\$328,994.32
5/11/2023		2360		\$338,203.51
5/16/2023		2362		\$212.37
5/16/2023		2363		\$2,000.00
5/18/2023		2361		\$330,920.02
5/22/2023		2364		\$862.90
5/22/2023		2366		\$600.00
5/25/2023		2365		\$283,203.18
6/1/2023		2367		\$129,242.69
	<b>PR:</b>			
5/12/2023		PR23		\$1,145,246.82
5/12/2023		PR23.1		\$10,788.05
5/26/2023		PR24		\$961,207.89
5/26/2023		PR24.1		\$2,296,977.26
Documentation for warrants is available for inspection from Business Services, located at 300 East Gurley Street, Prescott, AZ 86301				

7.A.4. Consider approving the Student Activities Fund Statement of Receipts and Disbursements for May 2023, as presented.

**RELEVANT INFORMATION:** Please see the attached reports.

Presenter: Brian Moore, Chief Financial Officer

Prescott Unified School District #1

Student Activities Summary Report

Fiscal Year: 2022-2023

From: 6/1/2023

To: 6/30/2023

Print Detail

Exclude Encumbrances

Reverse Signs

Page Break by Activity

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Transfers	Range Expenditure	Encumbrances	Available Balance
7600 KEY CLUB	1,085.02	.00	.00	.00	.00	1,085.02
7632 LEO CLUB	508.05	.00	.00	.00	.00	508.05
7690 MATH	28.73	.00	.00	.00	.00	28.73
7691 MU ALPHA MATH CLUB	3,512.23	.00	.00	.00	.00	3,512.23
7720 MOCK TRIAL	802.87	.00	.00	.00	.00	802.87
7780 NATIONAL HONOR SOCIETY	5,077.96	.00	.00	.00	.00	5,077.96
7785 SCIENCE NATIONAL HONOR SOCIETY	31.48	.00	.00	.00	.00	31.48
7790 NATIONAL JUNIOR HONOR SOCIETY	9,930.11	.00	.00	.00	.00	9,930.11
7790 NATIONAL JUNIOR HONOR SOCIETY	9,930.11	.00	.00	.00	.00	9,930.11
7801 PAINTBALL CLUB	.00	.00	.00	.00	.00	.00
7850 PHOTOGRAPHY	15.75	.00	.00	.00	.00	15.75
7910 RECYCLE CLUB	817.67	.00	.00	.00	.00	817.67
7925 RESTORATIVE JUSTICE	914.58	.00	.00	.00	.00	914.58
7927 ROBOTICS	283.42	.00	.00	.00	.00	283.42
7941 RUTH ST. PLAYERS	1,843.67	.00	.00	.00	.00	1,843.67
7942 RUTH ST. TECHIES	1,341.43	.00	.00	.00	.00	1,341.43
7950 SOROPTIMIST S-CLUB	2,027.35	.00	.00	.00	.00	2,027.35
8001 SCIENCE - PH	117.18	.00	.00	.00	.00	117.18
8040 SKILLS USA	843.68	.00	.00	.00	.00	843.68
8090 SPIRIT LINE CLUB	889.65	.00	.00	.00	.00	889.65
8120 STUDENT COUNCIL	40,735.25	.00	.00	(1,336.18)	386.06	39,785.13
8120 STUDENT COUNCIL	40,735.25	.00	.00	(1,336.18)	386.06	39,785.13
8120 STUDENT COUNCIL	40,735.25	.00	.00	(1,336.18)	386.06	39,785.13



Prescott Unified School District #1

Student Activities Summary Report

Fiscal Year: 2022-2023

From: 6/1/2023

To: 6/30/2023

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Transfers	Range Expenditure	Encumbrances	Available Balance
0000 UNDESIGNATED	1,423.58	.00	.00	.00	.00	1,423.58
5030 BANKING	.00	.00	.00	.00	.00	.00
6015 BASEBALL	.00	.00	.00	.00	.00	.00
6022 BASKETBALL-GIRLS	.00	.00	.00	.00	.00	.00
6080 VOLLEYBALL	2,936.77	.00	.00	.00	.00	2,936.77
7010 ACADEMIC DECATHLON	1,681.60	.00	.00	.00	.00	1,681.60
7011 ADVOCATES FOR A DIFFERENCE	91.37	.00	.00	.00	.00	91.37
7050 ANIME CLUB	.00	.00	.00	.00	.00	.00
7070 ART(S) - CRAFTS	57.82	.00	.00	.00	.00	57.82
7090 AUTOMOTIVE	2,298.88	.00	.00	.00	.00	2,298.88
7130 BAND	101.29	.00	.00	.00	.00	101.29
7161 BROADCAST MEDIA	618.05	.00	.00	.00	.00	618.05
7430 FBLA- FUTURE BUSINESS LEADERS of AMERICA	417.84	.00	.00	.00	.00	417.84
7440 FCS CHRISTIAN ATHLETES CLUB	103.56	.00	.00	.00	.00	103.56
7460 FIELD TRIPS	.00	.00	.00	.00	.00	.00
7490 FRENCH	.00	.00	.00	.00	.00	.00
7492 GSA CLUB	94.00	.00	.00	.00	.00	94.00
7494 GERMAN CLUB	871.43	.00	.00	.00	.00	871.43
7545 HOSA (Future Health Professionals)	33.54	.00	.00	.00	.00	33.54
7570 INTERACT CLUB	805.38	.00	.00	.00	.00	805.38
7580 JAPANESE	274.58	.00	.00	.00	.00	274.58
7585 JOURNALISM	1,967.07	.00	.00	.00	.00	1,967.07
7590 JROTC	7,970.03	.00	.00	(375.39)	375.39	7,970.03

Prescott Unified School District #1

**Student Activities Summary Report**

Fiscal Year: 2022-2023

From: 6/1/2023

To: 6/30/2023

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Transfers	Range Expenditure	Encumbrances	Available Balance
8120 STUDENT COUNCIL	40,735.25	.00	.00	(1,336.18)	386.06	39,785.13
8120 STUDENT COUNCIL	40,735.25	.00	.00	(1,336.18)	386.06	39,785.13
8130 STUDENT HANDBOOKS	.00	.00	.00	.00	.00	.00
8162 TECHNOLOGY STUDENT CLUB	144.65	.00	.00	.00	.00	144.65
8171 TEENAGE REPUBLICANS	.00	.00	.00	.00	.00	.00
8310 YEARBOOK	286.47	.00	.00	.00	.00	286.47
8310 YEARBOOK	286.47	.00	.00	.00	.00	286.47
8310 YEARBOOK	286.47	.00	.00	.00	.00	286.47
8330 YOUTH ALIVE	10.49	.00	.00	.00	.00	10.49
8518 CLASS OF 2018	15.74	.00	.00	.00	.00	15.74
8519 CLASS OF 2019	.00	.00	.00	.00	.00	.00
8520 CLASS OF 2020	.00	.00	.00	.00	.00	.00
8521 CLASS OF 2021	.00	.00	.00	.00	.00	.00
8522 CLASS OF 2022	.00	.00	.00	.00	.00	.00
8523 CLASS OF 2023	9,304.51	.00	.00	(437.05)	488.45	9,355.91
8524 CLASS OF 2024	21,725.89	.00	.00	(1,439.26)	(878.81)	19,407.82
8525 CLASS OF 2025	2,083.07	.00	.00	.00	.00	2,083.07
<b>GRAND TOTALS</b>	299,567.74	.00	.00	(8,932.60)	1,915.33	292,550.47

End of Report

## LINCOLN STUDENT ACTIVITIES

Range Dates: 5/1/2023 through 5/31/2023

Fund Account	May Transactions	Encumbered	Balance
1 LN SA STUDENT COUNCIL - 8120	\$735.48	\$0.00	\$5,737.62

## TAYLOR HICKS STUDENT ACTIVITIES

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Range Dates: 5/1/2023 through 5/31/2023

<b>Fund Account</b>	<b>May Transactions</b>	<b>Encumbered</b>	<b>Balance</b>
1 TH SA STUDENT COUNCIL - 8120	\$0.00	\$0.00	\$347.13

## GRANITE MOUNTAIN STUDENT ACTIVITIES

---

Range Dates: 5/1/2023 through 5/31/2023

<b>Fund Account</b>	<b>May Transactions</b>	<b>Encumbered</b>	<b>Balance</b>
1 GM SA BAND CLUB - 7130	\$0.00	\$0.00	\$101.29
1 GM SA STUDENT COUNCIL - 8120	\$0.00	\$0.42	\$4,747.61

## MILE HIGH STUDENT ACTIVITIES

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Range Dates: 5/1/2023 through 5/31/2023

<b>Fund Account</b>	<b>May Transactions</b>	<b>Encumbered</b>	<b>Balance</b>
1 PMH SA NATIONAL JR HONOR SOC. - 7790	\$0.00	\$0.00	\$9,930.11
1 PMH SA STUDENT COUNCIL - 8120	-\$982.00	\$0.00	\$14,789.51
1 PMH SA TECHNOLOGY STUDENT CLUB - 8162	\$0.00	\$0.00	\$144.65
1 PMH SA YEARBOOK CLUB - 8310	\$0.00	\$0.00	\$286.47

## PRESCOTT HIGH SCHOOL STUDENT ACTIVITIES

Range Dates: 5/1/2023 through 5/31/2023

Fund Account	May Transactions	Encumbered	Balance
1 PHS SA ACADEMIC DECATHLON CLUB - 7010	\$0.00	\$0.00	\$1,681.60
1 PHS SA ADVOCATES FOR A DIFFERENCE CLUB - 7011	\$0.00	\$0.00	\$91.37
1 PHS SA ART CLUB - 7070	\$0.00	\$0.00	\$57.82
1 PHS SA AUTOMOTIVE CLUB - 7090	\$0.00	\$0.00	\$2,298.88
1 PHS SA BROADCAST MEDIA - 7161	\$0.00	\$0.00	\$618.05
1 PHS SA CLASS OF 2018 - 8518	\$0.00	\$0.00	\$15.74
1 PHS SA CLASS OF 2023 - 8523	\$3,825.40	\$1,737.64	\$4,713.78
1 PHS SA CLASS OF 2024 - 8524	\$2,553.77	\$2,027.16	\$19,650.71
1 PHS SA CLASS OF 2025 - 8525	\$195.00	\$0.00	\$7,472.42
1 PHS SA CLASS OF 2026 - 8526	-\$75.00	\$205.00	\$417.57
1 PHS SA FBLA CLUB - 7430	\$0.00	\$0.00	\$417.84
1 PHS SA FCA CHRISTIAN ATHLETES CLUB - 7440	\$0.00	\$0.00	\$103.56
1 PHS SA FCCLA CLUB - 7435	-\$82.00	\$0.00	\$82.00
1 PHS SA GERMAN CLUB - 7494	\$0.00	\$0.00	\$871.43
1 PHS SA GSA CLUB- 7492	\$0.00	\$0.00	\$94.00
1 PHS SA HOSA CLUB - 7545	\$0.00	\$0.00	\$33.54
1 PHS SA INTERACT CLUB- 7570	\$0.00	\$0.00	\$805.38
1 PHS SA JAPANESE CLUB - 7580	\$0.00	\$0.00	\$274.58
1 PHS SA JOURNALISM CLUB - 7585	\$0.00	\$0.00	\$1,967.07
1 PHS SA JROTC CLUB - 7590	-\$140.00	\$375.39	\$7,594.64
1 PHS SA KEY CLUB - 7600	\$0.00	\$0.00	\$1,085.02
1 PHS SA LEO CLUB - 7632	\$0.00	\$0.00	\$508.05
1 PHS SA MATH CLUB - 7690	\$0.00	\$0.00	\$28.73
1 PHS SA MOCK TRIAL CLUB - 7720	\$0.00	\$0.00	\$802.87
1 PHS SA MU ALPHA THETA MATH CLUB - 7691	\$0.00	\$59.87	\$3,452.36
1 PHS SA NATIONAL HONOR SOCIETY CLUB - 7780	\$828.32	\$1,100.00	\$3,977.96
1 PHS SA PHOTOGRAPHY CLUB - 7850	\$0.00	\$0.00	\$15.75
1 PHS SA RECYCLE CLUB - 7910	\$0.00	\$0.00	\$817.67
1 PHS SA RESTORATIVE JUSTICE CLUB - 7925	\$0.00	\$0.00	\$914.58
1 PHS SA ROBOTICS CLUB - 7927	\$0.00	\$0.00	\$283.42
1 PHS SA RUTH ST. PLAYERS CLUB - 7941	\$379.57	\$72.92	\$2,505.75
1 PHS SA RUTH ST. TECHIES CLUB - 7942	\$0.00	\$0.00	\$1,341.43
1 PHS SA SCIENCE NATIONAL HONOR SOCIETY - 7785	\$0.00	\$0.00	\$31.48
1 PHS SA SCIENCE-PH CLUB - 8001	\$0.00	\$0.00	\$117.18
1 PHS SA S-CLUB (SOROPTIMISTS) - 7950	\$39.08	\$105.21	\$1,922.14
1 PHS SA SKILLS USA CLUB - 8040	\$0.00	\$0.00	\$843.68
1 PHS SA SPIRIT LINE CLUB - 8090	\$0.00	\$0.00	\$889.65
1 PHS SA STUDENT COUNCIL - 8120	\$2,773.70	\$7,518.48	\$7,594.48
1 PHS SA VOLLEYBALL CLUB - 6080	\$0.00	\$0.00	\$2,936.77

7.A.5. Consider approving Mr. Clark Tenney, Superintendent; Ms. Mardi Read, Assistant Superintendent; Mr. Andy Binder, Assistant Superintendent; Mr. Brian Moore, Chief Financial Officer; and Mrs. Cathy Moody, Director of Purchasing, as designated persons authorized by the Governing Board, when competitive sealed bidding is either not

practicable or not advantageous to the district, to issue written determinations to solicit competitive sealed proposals, multi-term contracts, factors for alternative project delivery methods for construction services, or non-construction contracts requiring bid or contract security for the 2023-2024 school year.

**RELEVANT INFORMATION:**

In order to follow the procurement rules established in the Arizona Administrative Code, the Governing Board can name those authorized to issue written determinations to initiate procurement methods other than competitive sealed bidding. Contract awards will continue to be brought to the Governing Board for approval.

Presenter: Brian Moore, Chief Financial Officer

7.A.6. Consider approving the appointment of the Chief Financial Officer as the Treasurer and Student Activities Bookkeeper as the Assistant Treasurer of Student Activities for Prescott Unified School District for the 2023-2024 school year.

**RELEVANT INFORMATION:**

In accordance with the Uniform System of Financial Records for Arizona School Districts (USFR) a Governing Board of a school district having student activities monies shall appoint a student activities treasurer. The student activities treasurer shall oversee the deposit of the student activities monies in a bank account designated as the student activities account. Any disbursement shall be authorized by or on behalf of the student members of the particular club or organization as provided in the USFR.

Presenter: Brian Moore, Chief Financial Officer

7.A.7. Consider approving the following: Arizona State Procurement, Mohave Educational Services, Government Procurement Alliance (1GPA), TCPN, U.S. Communities, Strategic Alliance of Volume Expenditures (SAVE), OMNIA Partners, BuyBoard National Purchasing Cooperative, NCPA, Sourcewell contracts, and their awarded vendors for the 2023-2024 school year.

**RELEVANT INFORMATION:**

According to R7-2-1191 of the Arizona Department of Education School District Procurement Rules, school districts are allowed to enter into agreements to participate in cooperative purchasing of any materials, services, or construction. Cooperative purchasing is described in the procurement rules as "procurement conducted by, or on behalf of, more than one public procurement unit." Every year Prescott Unified School District utilizes one or more of these contracts and/or pricing for the procurement of goods and/or services. Annual Governing Board approval is required.

Prescott Unified School District is currently using the above cooperative agreements to purchase supplies, equipment, services, and construction that are advantageous to the district. The Procurement Office will review all consortium contracts for compliance with

the School District Procurement Rules before that contract is utilized.

The State Procurement Office establishes awards and maintains statewide contracts for state agencies and political subdivisions throughout the State of Arizona. This cooperative purchasing partnership of 400 plus includes state agencies, colleges and universities, counties, cities, school districts, and qualified not-for-profit organizations.

Mohave Educational Services is a non-profit corporation public procurement unit pursuant to provisions of A.R.S. 11-952 and 41-2632. As a public procurement unit, Mohave must follow the Arizona procurement code. A statewide board of trustees (made up of seven school administrators) provides oversight of the cooperative.

The Strategic Alliance of Volume Expenditures (SAVE) cooperative purchasing group is composed of public agencies within the State of Arizona that have joined together to competitively bid and award certain contracts in an effort to promote further competition in the public procurement process. An agreement with SAVE will enhance the school's ability to purchase supplies, equipment, and services that are advantageous to the school.

The State Procurement Office charges its awarded vendors a 1% fee to administer the State Cooperative Purchasing Program. Mohave also has a one-percent administrative fee built into the vendor pricing. There is no fee for eligible school districts for membership in SAVE.

The Government Procurement Alliance (1GPA) is an Arizona-based non-profit national governmental purchasing cooperative that allows public agencies to take advantage of existing public contracts to purchase the goods they need at the most competitive prices.

(TCPN) is able to leverage the purchasing potential of governmental entities in all 50 states. This means equal pricing for the smallest entity and the largest buyer. All TCPN contracts are competitively bid and evaluated by a government entity serving as the lead agency. The lead agency awards these contracts to national vendors in accordance with purchasing procedures mandated by state procurement laws and regulations. TCPN contracts are available for use and benefit public and private schools, colleges and universities, cities, counties, non-profits, and all governmental agencies.

U.S. Communities was founded in 1996 as a partnership between the Association of School Business Officials, the National Association of Counties, the National Institute of Governmental Purchasing, the National League of Cities, and the United States Conference of Mayors. U.S. Communities is the leading national government purchasing cooperative, providing world-class government procurement resources and solutions to local and state government agencies, school districts (K-12), higher education institutes, and non-profits looking for the best overall supplier government pricing.

OMNIA Partners - Public Sector is the most experienced cooperative purchasing organization for state and local governments, K-12 education, colleges, and universities.

<https://youtu.be/GV3r3vVrJB8>

Using cooperative contracts reduces the cost of goods and services by aggregating the purchasing power of public agencies nationwide. Our participants have free access to the largest portfolio of competitively solicited and publicly-awarded contracts with best-in-class national suppliers.

All contracts are awarded by a government entity utilizing industry best practices, processes, and procedures. Our lead agencies ensure maximum value with complete transparency of the process. We adhere to the highest standards of public procurement, so you can feel secure knowing that you are in full compliance with industry regulations.

BuyBoard National Purchasing Cooperative - There is power in numbers, and BuyBoard has delivered vast economies of scale in purchasing products and services to members since 1998. Combining the purchasing power of local governments provides members - big and small - the leverage to achieve better pricing on products, equipment, and services they use every day.

BuyBoard was created to support and serve public schools, municipalities, county government, and all types of local government agencies and nonprofits. Our goal is to provide our members with competitive pricing, a trusted and transparent procurement process, reduced administrative costs, and superior service.

NCPA (National Cooperative Purchasing Alliance) is a leading national government purchasing cooperative working to reduce the cost of goods and services by leveraging the purchasing power of public agencies in all 50 states.

Sourcewell was created by the state of Minnesota and is an independent, local government agency. Sourcewell contracts may be used by governments to procure equipment, products, and services through joint exercise of powers laws or the authority found in cooperative purchasing statutes.

Sourcewell cooperative purchasing contracts are available for use free of charge or any obligation to any government entity, including states, federal government agencies, counties, cities, and townships, among others.

Presenter: Brian Moore, Chief Financial Officer

7.A.8. Consider approving the use of the list of vendors as Sole Source procurement for the 2023-2024 school year as presented.

**RELEVANT INFORMATION:**

Procurement guidelines require the Governing Board to approve the listing of vendors that are utilized as "Sole Source." Sole Source is when no reasonable alternative exists.

Below please find a listing of vendors used for everything from health benefits to software/licensing.

<https://youtu.be/GV3r3vVrJB8>

Note: Not all vendors listed will be used each year. Vendors from the Sole Source listing are used as required.

**SOLE SOURCE LIST - SY 2023-2024**

Software-Galileo - IMAGINE LEARNING  
Software/License - Harris School Solutions/Computer Systems  
Health Benefits - Health Equity  
Instructor/Curriculum - Highland Center for Natural History  
Software and accompanying support - PowerSchool  
Repeater Airtime 2way radio - RadioLink  
ScoreVision Annual Software - ScoreVision  
Capturing Kids Hearts Training - The Flippen Group  
Instructional Software - WePlaySmart Software - Hatch  
Edge Device Security Cameras-Volt

Presenter: Brian Moore, Chief Financial Officer

7.A.9. Consider approving the district's current bank accounts and authorized signers for the 2023-2024 school year as presented.

**RELEVANT INFORMATION:**

Pursuant to A.R.S. 15-321, 15-1122, and 15-1126, the Governing Board should approve the bank accounts and authorized signers on a yearly basis.

Presenter: Brian Moore, Chief Financial Officer

7.A.10. Consider the Approval of a Resolution authorizing the execution of warrants between board meetings, as presented.

**RELEVANT INFORMATION:** This resolution would make it possible where an order for salary or other expenses may be signed between board meetings if a resolution to that effect has been passed prior to the signing and that order is ratified by the Board at the next regular or special meeting of the Governing Board.

Presenter: Brian Moore, Chief Financial Officer

7.A.11. Consider approving Mr. Clark Tenney, Superintendent; Ms. Mardi Read, Assistant Superintendent; Mr. Andy Binder, Assistant Superintendent; Mr. Brian Moore, Chief Financial Officer, as designated persons authorized by the Governing Board to use "emergency procurement" for goods and services when an emergency condition exists for the 2023-2024 school year.

**RELEVANT INFORMATION:**

In order to follow correct "emergency procurement" procedures, the Governing Board must



name those authorized to utilize emergency procurement on behalf of Prescott Unified School District. Every year, emergency procurement is used to remedy everything from lightning-damaged fire alarms and telephone systems to a bus breaking down out of town. Health and safety issues also call for immediate correction, such as mold or asbestos concerns. These are examples where emergency procurement has been used to solve problems. Sometimes insurance covers the cost of the problem and sometimes the problem has to be taken care of within the district budget. If the problem requiring emergency procurement is above a normal maintenance budget, the Superintendent advises the Governing Board of the corrective action. Coordination among the Business Office, Facilities Department, Transportation Department, Purchasing Department, and Administration assists in the resolution of any problems.

Presenter: Brian Moore, Chief Financial Officer

7.A.12. Consider approving the authorization of line item Maintenance and Operation (M&O) expenditures in excess of the budget but within the total M&O budget for fiscal year 2023-2024 as presented.

RELEVANT INFORMATION: Per A.R.S. 15-605(G), this resolution allows the district to exceed budget line items within the Maintenance and Operations, with the understanding that the district does not exceed the total Maintenance and Operations budget in total. Please see the attached formal resolution.

Presenter: Brian Moore, Chief Financial Officer

7.A.13. Consider approving renewal of membership with The Arizona School Alliance for Workers' Compensation, Inc. through June 30, 2024, as presented.

RELEVANT INFORMATION:

It is required by law that the district carry workers' compensation coverage.

Presenter: Brian Moore, Chief Financial Officer

7.A.14. Consider approving the Arizona Department of Education Food Program Permanent Service Agreement, as presented.

RELEVANT INFORMATION:

In order for districts to participate in the National School Lunch Program, School Breakfast Program, Special Milk Program, Summer Food Service Program, and/or At-Risk, After-school Meals component of the Child and Adult Care Food Programs, the district's Governing Board needs to approve the execution of ADE's Food Program Permanent Service Agreement.

Presenter: Brian Moore, Chief Financial Officer

7.A.15. Consider approving the designation of the Chief Financial Officer, Brian Moore, to be the primary signer on the Food Program Permanent Service Agreement and the food service liaison, Marian Shephard, to be an alternate signer.

**RELEVANT INFORMATION:**

On ADE's Food Program Permanent Service Agreement, the Governing Board must designate the district's primary and alternate signers.

Presenter: Brian Moore, Chief Financial Officer

7.A.16. Consider approving an Intergovernmental Agreement for Substitute Teacher Consolidation Services between Yavapai County Education Service Agency (YCESA) and Prescott Unified School District (PUSD), as presented.

**RELEVANT INFORMATION:**

The purpose of this IGA is that YCESA shall provide assistance to PUSD to increase substitute teacher fill rates in an effort to lower costs related thereto. This IGA and the Yavapai County substitute teacher consolidation partnership is intended to support and enhance student achievement by providing PUSD with efficient coordination and placement of substitute teachers.

Presenter: Joseph W. Howard, Superintendent

7.B. **PUBLIC HEARING** - If a member of the public wishes to speak regarding the Proposed Budget for 2023-2024, they must complete the attached form (BEDH-E) and return it to Sarah Torres, Administrative Assistant to the Governing Board prior to the Public Hearing session of the agenda.

There was one request to speak from Mr. Ken Fidyk, Prescott community member

7.B.1. Consider recessing the regular meeting to hold a Public Hearing to discuss the Proposed Budget for 2023-2024.

**Kara Woods noted, could I get a motion to recess the regular meeting to hold a Public Hearing to discuss the Proposed Budget for 2023-2024. Andy Fraher noted, so moved. Jane Robertson seconded the motion.**

**Kara Woods voted Aye, Linda Conn voted Aye, Jane Robertson voted Aye and Andy Fraher voted Aye. The motion passed 4-0.**

7.B.2. Consider adjourning the Public Hearing and reconvening to Regular Session.

**Jane Robertson moved that the Governing Board adjourn the Public Hearing and reconvene to Regular Session. Linda Conn seconded the motion.**

<https://youtu.be/GV3r3vVrJB8>

**Kara Woods voted Aye, Linda Conn voted Aye, Jane Robertson voted Aye and Andy Fraher voted Aye. The motion passed 4-0.**

7.C. **STUDY AND VOTING SESSION** - If a member of the public wishes to speak to one of the following voting items, please complete and return exhibit BEDH-E, Public Request to Speak (<https://www.prescottschools.com/Page/558>) to Sarah Torres, Administrative Assistant to the Governing Board prior to the study and voting session of the agenda.

For items with the potential to have many speakers, the overall speaking time may be adjusted by the Governing Board. Speakers will be called to speak in the order in which they signed up, first come, first served.

Requests to speak that are emailed will also be first come, first served. Email requests can be sent to [sarah.torres@prescottschools.com](mailto:sarah.torres@prescottschools.com) at any time prior to the study and voting session of the agenda.

There were no requests to speak.

7.C.1. **Consider approving the Proposed Budget for 2023/2024, as presented.**

**RELEVANT INFORMATION:**

According to Arizona Revised Statutes, each district is required to annually prepare a Proposed Budget no later than July 5th but at least 10 days prior to the board adopting the proposed expenditure budget. The district must provide a link on our website to the Arizona Department of Education's website where the district's Proposed Budget can be viewed. The district must also publish a copy of the proposed Budget/Summary and a notice of the public hearing and board meeting no later than ten days prior to the meeting. We will post to ADE's website the hearing notification and a link to the proposed Budget/Summary.

**Presenter:** Brian Moore, Chief Financial Officer

**Andy Fraher moved that the Governing Board approve the Proposed Budget for 2023/2024, as presented. Jane Robertson seconded the motion.**

**Kara Woods voted Aye, Linda Conn voted Aye, Jane Robertson voted Aye and Andy Fraher voted Aye. The motion passed 4-0.**

7.C.2. **Consider approving the list of student fees and extracurricular fees for the 2023-2024 school year, as presented.**

**RELEVANT INFORMATION:** School District Governing Boards are required to adopt student fees annually at a public meeting.

**Presenter:** Brian Moore, Chief Financial Officer

**Andy Fraher moved that the Governing Board approve the list of student fees and extracurricular fees for the 2023-2024 school year, as presented. Jane Robertson seconded the motion.**

**Kara Woods voted Aye, Linda Conn abstained, Jane Robertson voted Aye and Andy Fraher voted Aye. The motion passed 3-0.**

**7.C.3. Consider approving Exhibit A, Governing Board Resolution Superintendent's Employment Agreement Performance Pay Plan, as presented.**

**RELEVANT INFORMATION:**

At the May 2, 2023, Governing Board Regular Study and Voting Session meeting, the Board unanimously approved the Agreement of Employment Superintendent of Schools with the exception of item five (5) which requires being finalized in an Exhibit to the Agreement.

**Presenter:** Chairperson Pro Tem

**Jane Robertson moved that the Governing Board approve Exhibit A, Governing Board Resolution Superintendent's Employment Agreement Performance Pay Plan, as presented.**

**Kara Woods voted Aye, Jane Robertson voted Aye and Andy Fraher voted Aye. Linda Conn voted Nay. The motion passed 3-1.**

**7.D. INFORMATION AND DISCUSSION ITEMS**

7.D.1. Brian Moore, Chief Financial Officer, has prepared the School Board Summary Budget Report for your review.

Mr. Brian Moore noted, as presented.

## Governing Board - June FY23 Fund Report

	Budget	Yearly Expenditures	Encumbrance	Balance
<b>General Fund</b>				
Fund 001: Maintenance & Operation	\$31,526,361	\$27,175,308	\$1,233,406	\$3,117,647

<b>Classroom Site Fund</b>				
Fund 010: Classroom Site Fund	\$3,650,365	\$3,190,772	\$0	\$459,593

<b>Federal Grants</b>				
Fund 110: TITLE I - FY 23	\$738,198	\$683,140	\$4,078	\$50,980
Fund 113: School Improvement Sustainability	\$19,730	\$17,078	\$0	\$2,652
Fund 140: TITLE II IMP TEACHER QUALITY - FY 23	\$194,171	\$102,812	\$5,530	\$85,828
Fund 161: Title IV-A FY 23	\$65,290	\$61,164	\$981	\$3,145
Fund 162: LN 22 CCLC Yr. 1 - FY 23	\$133,200	\$126,331	\$71	\$6,798
Fund 190: Title III LEP - FY 23	\$19,268	\$13,844	\$656	\$4,768
Fund 200: TITLE VI INDIAN. ED - FY 23	\$14,301	\$13,022	\$327	\$952
Fund 220: IDEA BASIC - FY 23	\$1,078,434	\$791,933	\$6,626	\$279,875
Fund 221: IDEA PRESCHOOL - FY 23	\$17,368	\$9,929	\$0	\$7,439
Fund 227: ARP IDEA PRESCHOOL - FY 23	\$9,138	\$7,943	\$0	\$1,194
Fund 228: ARP IDEA BASIC - FY 23	\$140,704	\$116,798	\$853	\$23,052
Fund 231: Johnson O'Malley - FY 23	\$28,267	\$15,525	\$3,407	\$9,335
Fund 261: Federal CTE Perkins - FY 23	\$80,210	\$65,108	\$0	\$15,102
Fund 280: Homeless Children and Youth Grant - FY23	\$15,322	\$12,783	\$359	\$2,181
Fund 322: Childcare COVID Grant	\$528,487	\$324,854	\$9,163	\$194,470
Fund 323: DES Preschool Grant	\$400,000	\$373,478	\$45	\$26,477
Fund 329: ARP Homeless Children and Youth Grant - FY	\$24,644	\$12,428	\$5,000	\$7,216
Fund 330: ARP Homeless Children and Youth Grant II - F	\$39,510	\$16,558	\$83	\$22,870
Fund 336: ESSER II (Cares Act) ***	\$2,154,144	\$2,086,908	\$0	\$67,236
Fund 346: ESSER III (Cares Act) ***	\$4,479,830	\$3,510,333	\$267,181	\$702,317

\*\*\* ESSER information references to multi-fiscal year allocation and expenditures. Encumbrances are for FY23 only.

<b>State Grants</b>				
Fund 071: Structured English Immersion (SEI)	\$13,754	\$12,484	\$0	\$1,270
Fund 400: CTE PRIORITY PROG FY 22	\$20,252	\$20,252	\$131	-\$131
Fund 450: Gifted Education - FY22	\$2,500	\$0	\$0	\$2,500
Fund 456: Credit by Exam Funds	\$42,767	\$12,539	\$0	\$30,228
Fund 457: Result Based Funding	\$194,431	\$90,440	\$0	\$103,991
Fund 468: School Safety FY 21	\$144,548	\$144,507	\$0	\$40
Fund 470: First Things First	\$341,061	\$273,776	\$12,788	\$54,497
Fund 472: Arizona Community Foundation	\$15,118	\$19,376	\$532	-\$4,789
Fund 499: Rural Assistance	\$29,566	\$0	\$0	\$29,566

<b>Sale of Property</b>				
Fund 501: Sale of Property	\$72,810	\$0	\$0	\$72,810
Fund 502: Sale of Building/Land	\$2,239,617	\$676,734	\$813,030	\$749,853

<b>Revenue Accounts</b>				
Fund 020: Instructional Improvement	\$524,421	\$113,543	\$0	\$410,878
Fund 290: Medicaid Reimbursements	\$478,786	\$163,377	\$28,145	\$287,264

Fund 349: National Forest Fees	\$521,826	\$336,331	\$17,989	\$167,506
Fund 374: E-Rate	\$14,166	\$0	\$0	\$14,166
Fund 510: Food Service	\$2,100,000	\$1,192,443	\$458,218	\$449,338
Fund 515: Civic Center	\$552,843	\$375,001	\$149,960	\$27,882
Fund 525: Auxiliary Operations	\$1,281,261	\$883,536	\$69,428	\$328,297
Fund 526: Extracurricular FeesTax Credit	\$1,288,137	\$341,380	\$39,367	\$907,391
Fund 530: Gifts and Donations	\$1,219,087	\$99,417	\$24,995	\$1,094,675
Fund 850: Student Activities	\$187,135	\$63,895	\$12,831	\$110,409

**Capital Accounts**

Fund 610: Unrestricted Capital Outlay	\$2,626,870	\$735,719	\$707,918	\$1,183,234
Fund 630: Bond Building	\$1,948,854	\$1,687,463	\$261,391	\$0
Fund 691: Building Renewal Grant	\$664,923	\$70,756	\$594,167	\$0

**Miscellaneous Funds**

Fund 471: AACD Eco-Schools	\$3,000	\$0	\$0	\$3,000
Fund 570: Indirect Costs	\$396,000	\$109,357	\$24,819	\$261,825
Fund 596: Joint Tech Ed	\$726,375	\$213,320	\$3,853	\$509,202
Fund 665: Energy and Water Savings (EWS)	\$17,171	\$0	\$0	\$17,171
Fund 050: County, City and Town Grants	\$6,000	\$0	\$0	\$6,000
Fund 550: Insurance Proceeds	\$132,268	\$0	\$0	\$132,268
Fund 855: Employee Insurance Program Withholdings	\$18,470	\$0	\$0	\$18,470
Fund 900: Proprietary Funds	\$25,000	\$2,377	\$0	\$22,623

7.D.2. Community Comments shared with the Governing Board (what comments/concerns are Board Members hearing from the public in general).

**Presenter:** Joseph W. Howard, Superintendent

Governing Board members shared community comments at 01:08:20 of the live stream link.

Kara Woods noted that for a future agenda item, she would like to see more in-depth on how we're going to go about filling in the gaps. Maybe something more specific like a program that the district is going to implement.

**7.D.3. Meeting Dates:**

Regular Study and Voting Session: Tuesday, July 11, 2023, at 5:00 pm in the PUSD District Office Boardroom.

Special Study and Voting Session: Tuesday, July 18, 2023, at 5:00 pm in the PUSD District Office Boardroom.

**8. ADJOURNMENT – hearing no objections, Chairperson Pro Tem, Kara Woods adjourned the meeting at 6:15 pm.**